

Minutes CC7 – 9 + 10 December 2019

In person meeting Impact Hub Amsterdam (Linneausstraat 2C, see info-pack)

Participants:

Council members present:

- | | | |
|----|--------------------------|---------------------------------|
| 1 | Pierre Hupperts | Independent Chair, SLCP Council |
| 2 | Tamar Hoek | Solidaridad |
| 3 | Baptiste Carriere-Pradal | SAC |
| 4 | Ninh Trinh | Target |
| 5 | Steve Harris | Expert |
| 7 | Abhishek Bansal | Arvind Limited |
| 8 | Nikhil Hirdaramani | Hirdaramani Group |
| 9 | Melina Tse | Esquel Enterprises Limited |
| 10 | Darren Chastain | Gap Inc. |
| 11 | Aleix Busquets Gonzalez | C&A |

Apologies

- | | | |
|---|--------------|---------|
| 1 | Anna Burger | Expert |
| 2 | Darrel Doren | ELEVATE |

SLCP Secretariat

- | | | |
|---|-----------------|-------------------------------------|
| 1 | Janet Mensink | |
| 2 | Holly Menezes | |
| 3 | Sharon Hesp | |
| 4 | Adam Castle | |
| 5 | Susanne Gebauer | (joined afternoon sessions by zoom) |

Guests:

- Joe Wozniack, ITC (day 1 agenda item 5-8)
- Roopa Nair, ILO-BW (day 2 agenda item 8-13)

DAY 1 - Agenda item	Pre-reads	Ask to CC
10 AM 1. Opening and Welcome	N/A	<ul style="list-style-type: none"> • Approve agenda
2. Minutes CC6	2. Draft minutes CC6	<ul style="list-style-type: none"> • Approve/amend minutes
3. General Temperature check	N/A	<ul style="list-style-type: none"> • Get feel of general sense on SLCP and identify key concerns and points for CC7

<p>4. Governance I (60 min), (Council, Chair + ED):</p> <ul style="list-style-type: none"> • Expert seat – legal, update • Specific roles in Council: Vice Chair, Treasurer, Counselor (=new). • Council self performance • ED and Chair terms and performance <p><i>Note: day 2 another round of governance items</i></p>	<p>4. Governance – several</p>	<ul style="list-style-type: none"> • Be aware on progress expert seat, work on plan B • Confirm/appoint roles in Council: Vice Chair, Treasurer, Counselor (=new). • Initial Council self-evaluation and/or decision on process • ED and Chair performance and terms: Be aware on views ED and Chair 2020 and beyond. Initial discussion on process evaluation.
<p><i>From here onwards: Council, Chair, ED and Secretariat (and strategic partners)</i></p>		
<p>11.30 AM 5. SLCP 2019 Operation progress and Budget</p>	<p>5A. 2019 Operation Progress update 5B. Financial progress report 2019+2020</p> <p><i>During meeting we'll present latest stats 2019 operation</i></p>	<ul style="list-style-type: none"> • Be aware on opportunities and challenges with SLCP operation • Be updated on 2019 finances
<p>6. Signatory feedback – expectations adoption 2020</p>	<p>N/A</p> <p><i>Presentations:</i></p> <ul style="list-style-type: none"> • <i>Outcomes SLCP Signatory survey Nov 2019</i> • <i>Presentation take-aways Industry Summit meeting</i> 	<ul style="list-style-type: none"> • Be aware on signatory survey outcome: progress against SLCP mission and vision
<p>12.30 PM -LUNCH</p>		
<p>13.00 7. SLCP Operation 2020 plans</p>	<p>7. 2020 draft plans:</p> <ol style="list-style-type: none"> 1. CAF 2. Roll-out 3. Verification Oversight 4. Technology 5. Comms&SHE 6. Internal organization <p>Draft 2020 budget (see under agenda items 5)</p> <p><i>During meeting we'll highlight for each area key items for discussion in a presentation. Study pre-read upfront assumed.</i></p>	<ul style="list-style-type: none"> • Understand draft 2020 plans • Provide feedback on open questions • Be aware on draft 2020 budget and challenges
<p>8. SLCP Partnerships 2020</p> <p><i>Note: day 2 another round of partnership discussion, particularly ILO-BW</i></p>	<p>8. Memo partnerships 8A. ITC-SLCP 2019 evaluation&2020 outlook</p> <p><i>Presentations:</i></p> <ul style="list-style-type: none"> • <i>ILO-BW update (2019 Indonesia pilot learning – Ivo calling in (16.00)</i> • <i>ITC 2019 evaluation and 2020 plans – Joe in person</i> 	<ul style="list-style-type: none"> • Be aware on progress partnerships in general • Approve proposals re BetterBuying and APSCA • Deep-dive ITC partnership: option Q&A • Be aware on initial findings ILO-BW pilot Indonesia (2020 options on day 2)

DAY 2 – Agenda item	Pre-reads	Ask to CC
<p>9.30 <i>Continued from day 1</i></p> <p>4. Governance II:</p> <ul style="list-style-type: none"> ED and Chair performance evaluation <u>Council only (no chair, no ED)</u> Future (legal) organization set up ('hosted' vs independent) 	<p>4. Governance -several</p> <p>4A. SLCP future set up</p>	<ul style="list-style-type: none"> Initial discussion on ED+Chair performance, decision on process evaluation. Discuss priorities in discussions SAC regarding 2020 hosting and options beyond: <ul style="list-style-type: none"> -Feedback on progress to-date and advise on priorities in discussions SAC regarding 2020 hosting -Proposal (who, when, how) on 2020 Q1 planned actions Risk analysis and scenarios 2021
<p>10.30 AM</p> <p><i>Continued from day 1:</i></p> <p>8. SLCP Partnerships 2020: ILO-BW</p>	<p>N/A</p> <p><i>Presentation scenarios by ILO-BW</i></p>	<ul style="list-style-type: none"> Highlight opportunities and barriers/pre-conditions for collaboration 220
<p>9. <u>Strategic topics: 'True data' and Transparency</u></p>	<p>9. Memo True data and Transparency</p>	<ul style="list-style-type: none"> Be aware on ongoing actions & improvements for SLCP to following CC2 decisions (April 2020) to drive: 1) 'true data' 2) transparency Approval of proposed specific measures including: <ul style="list-style-type: none"> - Inclusion of commitment to true data in Signatory Commitments 2020 - Disclosure of VB score (under conditions) Get feedback on some opportunities for short/medium term: <ul style="list-style-type: none"> - Gateway facility public list in ToU (implicitly make mandatory) - Share (semi) publicly SLCP aggregated reports, including potential with info on legal flags
<p>10. <u>Strategic topics: SLCP internal organization structure: handling adoption at scale (signatory focus vs. customer organization)</u></p>	<p>10A. Signatory vs Customer facing org</p> <p>10B. Future staffing models</p>	<ul style="list-style-type: none"> SLCP as an MSI and signatory organization: Implementation at scale requires balancing resources between signatories vs customers of the CAF. Secretariat recommends refocus. SLCP staffing structure: The implementation has seen the Secretariat and SLCP Support Team take on new roles and responsibilities. Secretariat has developed some initial options on long term staffing structure.
<p>13.00 LUNCH</p>		

13.30 <i>Continued day 1 – validate based on new insights and ILO-BW plan</i> 11. <u>Details 2020 plan</u> : Check in key markets	N/A	<ul style="list-style-type: none"> Confirm list of 2020 key countries
12. <u>Strategic topics</u> : CAF essential version tool (pilot 2020)	12. Memo CAF update/pilot essential questions	<ul style="list-style-type: none"> OK to prioritize “Essential” CAF tool version to increase adoption in current footwear/ apparel sector (particularly smaller set ups)? Challenging timeline: If needed, OK to limit sector expansion testing in 2020. Any thoughts on how to present “Essential” CAF tool version? Step 0.5 with essential questions on labor & mgt sys, and Step 1 & 2 scopes decreased? <i>See specific detailed questions slide 12.</i>
13. <u>Details 2020 plan</u> : VOO selection	N/A <i>Presentation 2019 Evaluation VOO</i>	<ul style="list-style-type: none"> Approve recommendation to request current VOO to submit a proposal for 2020 (following CC6)
14. Risk register	15. FYI: Risk register (Dec 2019 updated)	<ul style="list-style-type: none"> Confirm or add to main risks and mitigation strategies
<i>Continued from day 1</i> APPROVAL 7. 2020 plan and budget	2020 plan and budget => see pre-read agenda item 5 and 7.	<ul style="list-style-type: none"> Approve high level 2020 plan and budget
15. Summary decisions and key take aways CC7 16.00 CLOSE	N/A	<ul style="list-style-type: none"> Reconfirm outcomes CC7 and next steps

0. Summary key decisions

- Pierre will check with candidate legal expert seat Council before Christmas on status.
- If no confirmation can be given, the governance committee will continue with the recruitment and approach the newly suggested alternative candidate
- Add the role of the counselor (update Governance document): *First point of contact for SLCP staff, Council members and signatories working in SLCP Technical Advisory Committees (TACs) to report and/or discuss (potential) cases of harassment and discrimination on a confidential basis.*
- Specific office bearers within Council agreed:
 - Treasurer: Steve
 - Counselor: Anna
 - Vice-chair: Tamar
- Governance Committee will develop Council Self-performance survey. All council members are asked to fill in this survey in January. Vision ED/Secretariat to be included in process. Governance committee will analyze the results and report back in CC8 in March
- Formal evaluation process to be initiated for Chair and ED: Governance committee will send out a survey to the council members for the evaluation of the chair between CC7 and CC8
- Governance committee (supported by one council member) will plan evaluation calls with ED and Chair for January 2020. In the call with the ED we will evaluate the KPI's (see governance document for result areas).
- Send presentation 2019 Operation including newer stats/analysis (agenda item 5.) to Council members (done same day – see email Janet)

- Send presentation signatory feedback (agenda item 6) to Council members (done same day – see email Janet)
- 2020 Activity plan and budget:
 - High level approved. Secretariat to update the 2020 plans based on decisions taken (see below specifics and agenda items 9-13 on strategic topics and expected detailed clarity on adoption figures 2020 (end January)).
 - Budget 2020: Develop budget as baseline (with related budget cut=1,6 M) and have an expansion scenario
- Budget gap. Need to find funding for that: donations signatories, grants, other interim revenue streams?
- Seek further collaboration options with Better Buying and APSCA
- Seek compatibility with standard holders. ITC Sustainability Map benchmark will facilitate dialogue. Brands willing to help in conversations.
- Partnership ITC-SLCP reconfirmed.
- Opportunity presented by ILO-BW for more strategic collaboration accepted by Council.
- Particularly SLCP proposal for pilot Tool review+“essential tool step” (agenda item 12) provides opportunities to take feedback from Indonesia pilot and work on more strategic collaboration with whom?.
- January meeting/calls strategic level ILO-BW and SLCP including some council members
- Inclusion of ‘true data’ (consider rewording) in SLCP signatory charter commitments:
- Include in Gateway terms of use agreement with posting facility name, assessment status and AH on Gateway public page
- Public sharing VB scoring (see item 7 and 14) in principle agreed on this but will come back with elaborated proposal for Council approval
- Analysis and (semi) public aggregated reporting SLCP performance and verified data
 - As a principle we go with baselining 2020 and not external publishing (possibly 2021+).
 - Discussion with stakeholders about what data should be published
 - Add to agenda for General Assembly Copenhagen (26 May TBC)
- Keep SLCP system users/customers in mind when allocating resources: rethink signatory categorization/management, while sticking to current governance model
- Value proposition SLCP signatories should be clear(er). This would also become visible in our external communication.
- Start working on a plan for the future of the organization in this sense, as this also may affect governance structure and recruitment of staff.
- Stick to our mandate and will not add an additional activities/ branch focused on adoption services to the organization as another revenue stream.
- Based on positive 2019 evaluation Council agrees to ask current VOO for proposal for a one-year and a two-year continued term.

#####

1. Opening and Welcome

- Chair welcomes the council members
- Quorum confirmed (only 2 council members absent with apologies)
- Reminder on SLCP rules of engagement including anti-trust
- Agenda approved.

2. Minutes CC6

- Minutes approved without amendment

3. General Temperature Check

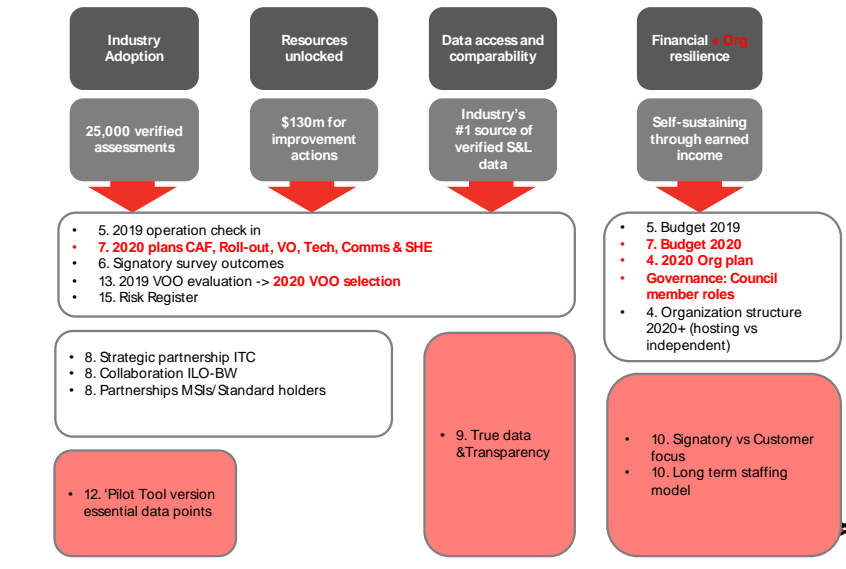
Context

- We are at crucial moment in the Program. First 6 months of full implementation and learning a lot on hick-ups

and barriers for adoption. Simultaneously some strategic issues will need to be addressed (transparency, ‘true data’, partnerships)

- The full and content rich agenda does reflect this stage. See below link agenda items with SLCP 5 year strategic plan.

SLCP 5 Y strat plan and CC7 agenda



Decisions

- N/A, all questions and concerns have been integrated in the agenda CC7.

4. Governance (including internal organization) (Note, several items - discussion spread over 2 days)

4A. Expert seat in Council

Context

- Following earlier discussions in the Council: We still have a vacancy for the third ‘Expert Seat’ within the Council. CC4 agreed to recruit an additional Council member with legal background to fill this expert seat and identified a candidate (recommended by the governance committee) in CC6.

Decisions:

- Pierre will check with candidate I before Christmas on status.
- If no confirmation can be given, the governance committee will continue with the recruitment and approach the newly suggested alternative candidate

4B. Specific roles within the council

Context

- According to the SLCP By-Laws (V5.3, 28 Aug 2019), specific roles within the Council are stipulated: Vice-chair and Treasurer. They have 1 year terms.
- The Governance Committee recommends to:
 - 1) add a role of Counselor and to
 - 2) appoint/confirm the office bearers within the Council for these roles.

Decision:

- Add the role of the counselor (update Governance document): *First point of contact for SLCP staff, Council members and signatories working in SLCP Technical Advisory Committees (TACs) to report and/or discuss (potential) cases of harassment and discrimination on a confidential basis.*
- Specific office bearers within Council agreed:
 - Treasurer: Steve
 - Counselor: Anna
 - Vice-chair: Tamar

4C. Self-Performance Council

Context

- In line with governance best-practices , the Governance Committee recommends the Council to undertake a self-performance and include this in SLCP policies. For reference the role of the Council is specified as below (SLCP Governance Documents, A. By-laws):

Decisions

- Governance Committee will develop Council Self-performance survey. All council members are asked to fill in this survey in January. Vision ED/Secretariat to be included in process.
- Governance committee will analyze the results and report back in CC8 in March

4D. Review performance Chair and ED

Context:

- In CC1 it was discussed that the Council would reengage with the Chair and ED on their roles, including an evaluation and performance review.
- The Council should use the opportunity of the CC7 to start this process and lay-out the process to undertake this action early 2020.

Decisions:

- Formal evaluation process to be initiated for Chair and ED: Governance committee will send out a survey to the council members for the evaluation of the chair between CC7 and CC8
- Governance committee (supported by 1 Council member) will plan evaluation calls with ED and Chair for January 2020. In the call with the ED we will evaluate the KPI's (see governance document for result areas).

5. SLCP 2019 Operation Progress & Budget

Context

- 5-Year Strategic Plan is firmly set and will not be reviewed or updated: we will remain on this course even if adoption figures are lower.
- Three important factors to look at: assessment volumes, data quality and proving the business case.
- Volumes: we haven't reached the target – expectation is now 500 by year end (50% of target). 3300+ users accessed the Gateway in November (up 11% from previous month). 73% of facilities are choosing steps 1, 2 + 3.
- Data quality: 30 active VBs with 220 active Verifiers. Quality checks show average of 12.5 errors in a potential 3000 data points (down from LOps). Average accuracy index of self-assessment is 89%. Secretariat monitoring the number of tickets per AH.
- Business case: shown that SLCP is globally relevant (12 countries). VRFs are being shared an average of 3.2 times. 129 VRFs have been shared via a Gateway token (89% of all VRFs). China is top adoption country. Adoption lower than expected in India. This may be due to brands not pushing for this in India.

Decisions

- Send presentation 2019 Operation including newer stats/analysis to Council members (done same day – see email Janet)

6. Signatory Feedback – Adoption Expectations

Context

Signatory Commitment Survey outcomes

- Less than half filled in the survey, but more than half were brands. Had also 11 in-depth conversations with brands. Lot of support for the program, and signatories actively engaging others to SLCP. Lower number (61%) tries to get others to become signatories. Collaboration high and appreciated. Agree with commitments in signatory charter.
- 70% of brands and manufacturers started adoption of SLCP in 2019. Major issues for lower adoption: more time needed for internal alignment with SLCP system, limitations of countries in which SLCP was rolled out, acceptance of brands of verified data.
- Interviews mentioned the latter as well, as well as showing difficulties from a brand perspective: using SLCP data for scoring, getting the message across in the organization, lack of VBs in the country.
- Expected adoption 1800 – 2400 VRF in 2019. 14 signatories aim to adopt in 50+% of their tier 1. Focus of most signatories is on tier 1, then tier 2. 65% willing to share 2020 nomination list. Industry acceptance, country selection (Vietnam, Bangladesh, Cambodia) and “light” version of the Tool are requested to up adoption targets.
- In 2023 signatories (rough estimation) expect between 7000 – 1300 VRFs. More brands are then on 50+% of their tier 1. Brands do expect that they can replace their own tools over time as well as re-direct resources.

Decisions

- Send presentation signatory feedback to Council members (done same day – see email Janet)

7. Plans for 2020 SLCP Operations

Context

- Extensive pre-read has been sent with detailed 2020 plans from each of the Senior Managers in the Secretariat. During this session Senior Managers will present high level overview of their plan.
- Work with Higg Co on joint work to convert FSLM to vFSLM

Note: 2020 plan 6. Internal organization moved under agenda item 4.

Decisions 2020 plans

- High level approved. Secretariat to update the 2020 plans based on decisions taken (see below specifics and agenda items 9-13 on strategic topics and expected detailed clarity on adoption figures 2020 (end January).
- Budget 2020: Develop budget as baseline (with related budget cut=1,6 M) and have an expansion scenario
- Budget gap. Need to find funding for that: donations signatories, grants, other interim revenue streams?

8. SLCP 2020 Partnerships

8.1 ITC

Context

Update by Joe (presentation in person), see also pre-read.

- The Gateway have been handling the load (assessments) no problem. ITC have been making improvements throughout the year. Therefore is an opt in for listing the facility on the sustainability map. Single Sign On between ITC websites. This make the ease of use for users better.

- Public facilities page has been launched and has been used.
- There has been a lot of work with ILO and BW to enable the pilot.
- ITC were present with SLCP in China, India and Turkey, presenting with SLCP.
- There is a standards map module, where a lot of the codes are referenced there and ITC have been working with SLCP with mapping the CAF to these standards. They get between 5,000 – 10,000 visitors per month on the sustainability map and any brand can have their code mapped. It takes around 6 weeks to get up and running. 4 languages would be translated next year and the cost is a lot. ITC have learnt a lot from the first translation (Chinese) and this will be taken onboard for the next languages. These translations do take time. If you have a colleague or in your network has an expert that knows these technical terms then these can be used to do the translations and speed up the translations.

Decisions

- Partnership ITC-SLCP reconfirmed.

8.2 ILO-BW

a) ILO/BW Update – Day 1 (note collaboration options 2020 for day 2)

Context

Ivo gave an update about ILO/BW pilot in Indonesia. So far everything has been executed according to the plan. They have developed a hosting platform that has a seamless connection with SLCP (Gateway). 20 factories are in the pilot with most completed self assessment. Resharing of data needs to be done. There is also some feedback that ILO-BW would like SLCP to consider going forward. These relate to Worker Involvement, Transparency options for facilities (openly discussing non-compliances), compatibility SLCP questions with local law and support from buyers.

Some factories verification will be in January in 2020. ILO/BW are still working on their online dashboard to comply with the work they have to do as an Active Accredited Host. The initial outcomes will be shared with SLCP in January 2020.

b) ILO/BW collaboration options 2020 (note update day 1)

Context

Scenarios for ILO/BW engagement: Roopa (present day 2) set context about ILO and the BetterWork Program. She stated that SLCP is one of the most important collaborations for ILO/BW. The Indonesia pilot highlighted some feedback, see update presented by Ivo on day 1).

She proposed two high level proposals ‘scenarios’ which could provide a framework for the collaboration going forward. The first one being more or less an extension of the Indonesia pilot and the second one more strategic. The Council discussed these and particularly the more strategic option, at length.

Decisions

- Opportunity presented by ILO-BW for more strategic collaboration accepted by Council.
- Particularly SLCP proposal for pilot Tool review+“essential tool step” (agenda item 12) provides opportunities to take feedback from Indonesia pilot and work on more strategic collaboration with whom?.
- January meeting/calls strategic level ILO-BW and SLCP including some council members

8.3 SLCP Partnerships other organizations

Context

- SHE & Comms partnerships memo was shared as pre-read,
- Another partnership press release in Q1 2020, but if the council can provide media/spokesperson/case study support that would be appreciated.

- Progressing dialogues with key standard holders, but slow:
- Better Buying: we see common elements between both systems. We see an overlapping between the brands that are using both systems. The idea is that there would be two questions related to SLCP.
- APSCA: progressing collaboration on different fronts, request to include reference in VB application process
- Please speak to Holly about 2020 events and be aware that the General Assembly will be in Copenhagen on 26 May.

Decisions

- Seek further collaboraiton options with Better Buying and APSCA.
- Seek compatibility with standard holders. ITC Sustainability Map benchmark will facilitate dialogue. Brands willing to help in conversations.

9. Strategic Topics: Transparency & True Data

Context:

- Janet gave a summary of the true data and transparency memo. See pre-read.
- We've analysed the accuracy index of the VRFs (2019 ops) and the legal flags. Provides an indication that Verificaiton is esstential and we have some checks and balances in our system. The expectation is that these are the best factories so the difference in expected to more in the future.
- Measures already taken to increase transparency:
- The verifier report has been changed to be easier to read and show relevant info like 'flags'
- We've included the facility listing page on our Gateway to allow facilities to present their name and SLCP assessment status
- We will have an actual dashboard to actually measure these points, which will help at scale.
- Recommendation to Council to go a step beyond with additional measures to assure 'true data' and progressing transparency of SLCP as a Program and it's assessments

Decisions

- Inclusion of 'true data' (consider rewording) in SLCP signatory charter commitments:
- Include in Gateway terms of use agreement with posting facility name, assessment status and AH on Gateway public page
- Public sharing VB scoring (see item 7 and 14) agreed on this but will come back with proposal
- Analysis and (semi) public aggregated reporting SLCP performance and verified data
 - As a principle we go with baselining 2020 and not publishing (possibly 2021+).
 - Discussion with stakeholders about what data should be published
 - Add to agenda for General Assembly Copenhagen (26 May TBC)

10. Strategic Topics: SLCP Internal Organization & Structure

Context

- Signatory model under revision as issues with current model came to the forefront.
- Secretariat recommends focusing more on the customers, and (a bit) less on signatories, attributing resources accordingly.

Decisions

- Keep SLCP system users/customers in mind when allocating resources: Existing signatories will become "Founding Signatories", new signatories will be recruited, but with a focus on implementation (and not on support for the program). Do jump in on opportunities to onboard new signatories that have strategic importance.

- Value proposition SLCP signatorie should be clear(er). This would also become visible in our external communication.
- Start working on a plan for the future of the organization in this sense, as this also may affect governance structure and recruitment of staff. Not important for long term staffing in the coming months, but will affect this moving forward.
- Stick to our mandate and will not add an additional activities/branch focused on adoption services to the organization as revenue stream.

11. Details of 2020 Plan: Key Markets

Included in agenda item 6, 8 and 14

12. Strategic Topics: Streamlining CAF Tool/“Essential” step

Context

- Feedback suggests that we need a CAF Data Collection tool that is more streamlined (current tool is overwhelming).
- Apart from reviewing the tool on redundancies (‘stripping down’) it is recommended to think about an extra step in the tool (step essential 0.5) which could be used in isolation in specific cases (e.g. SMEs) . See link with ILO’-BW discussion (item 8.2)
- Any review and potential pilot would need to take place in parallel with the “normal” change management process for the full CAF (1.4 version). The changes need to be finalised by August 2020. This light/ essential version of the CAF would cover just the “bare minimum” to meet the needs of small facilities for example. The challenge is retaining comparability between facilities when they have all done different versions of the tool.
- Proposed timeline:
 - By end March: develop excel of the basic/ essential step
 - Pilot: two months in two countries with 6-8 facilities
 - June: Evaluate pilot
 - August: finalised CAF Tool 1.4 and basic/ essential step

Decisions

- Council agrees Tool review including “Essential” step of the tool is a priority over sector expansion

13. Details of 2020 Plan: VOO Selection

Context

Evaluation of Sumerra’s performance as VOO contained quantitative data/ KPIs; scoring sheet by VO TC members; two interviews. Quantitative analysis shows that Sumerra is on track to meet all KPIs (low volumes means there has been some over-sampling). Sumerra update SLCP through series of dashboards that are useful for continuous improvement. On scoring, they received 4.03 score out of 5. There was feedback on the application process and being more transparent on the QA activity and the outcomes. Proposal is therefore to ask only Sumerra to bid as VOO. 11 out of 12 people on the VO TC agreed with this decision.

Decisions

- Based on positive 2019 evaluation Council agrees to ask current VOO for proposal for a one-year and a two-year continued term.

14. Risk Register

Context

- Secretariat and Council (Strategy Committee) work with a Risk Register.

- Secretariat has sent updated Risk Register as pre-read to CC8

Decisions

- Council send further details to Secretariat (if any).

7. 2020 Plans & Budget: Approval

Context

- See item 4.

Decisions

- Secretariat update budget according to decision taken under item 4 and send via email to Council for approval.